

Premise Licence Holder- Additional Appendix 4 ENV 917

**Today's Local
10 Red Lion square
Stamford PE9 2AJ**

New proposed licence conditions

The current licence conditions are considered out of date and poorly worded, and in some cases not particularly clear or specific. Indeed, the Police confirm this view regarding the current conditions within the Review papers, and they refer to the absence of any conditions in relation to right to work checks.

It is therefore proposed to overhaul and strengthen the current licence. A new set of conditions are proposed below - which would replace the existing conditions.

The new conditions are considered significantly more appropriate and up to date than the current conditions. They are robust, comprehensive, suitable for a licensed convenience store, and would promote the licensing objectives.

Prevention of crime and disorder

A CCTV camera system capable of providing good quality images in all lighting conditions shall be used. Cameras shall cover inside the shop and the area immediately outside. Images will be retained for a period of at least 31 days and be made available to Police Officers and other authorised officers on request for evidential purposes, in accordance with the relevant data protection legislation

The CCTV recording equipment shall be kept under the control of the premises licence holder (PLH) and/or another named responsible individual.

There shall be sufficient members of trained staff available to be able to download or view CCTV evidence with the minimum of delay at the reasonable request of an authorised officer.

The premises licence holder must carry out checks on all staff employed at the premises relating to their right to work in the UK. Such checks shall be carried out in accordance with Home Office guidance, and the checks must be carried out before any person is employed in any capacity at the premises

Copies of appropriate documents demonstrating right to work for each member of staff must be kept by the premises licence holder and be made available to responsible authorities upon reasonable request.

An appropriate number of staff shall be on duty in the shop - the number of staff on duty will be assessed and determined by the premises licence holder//DPS taking account of any peak periods in terms of sales, volume of customers, etc.

All staff selling alcohol shall be authorised to sell alcohol in writing and a record of the authorisation will be kept in the shop available for inspection.

All staff shall receive appropriate training prior to selling alcohol. The training will cover matters such as Challenge 25, dealing with customers, proxy sales, and any other relevant matters. Training will be refreshed every 6 months, records will be kept and be made available to authorised officers upon request.

An alcohol refusals register (either a paper record or electronic) will be used to log the details when the sale of alcohol has been refused. The register shall be made available for inspection to authorised officers on request.

An incident book shall be maintained to record any activity of a criminal or anti-social nature, witnessed by staff or reported to them. The incident book shall be available for inspection by authorised officers.

The premises shall operate a refusals policy as follows - alcohol will not be sold to;

(1) Any person recognised or identified as a street drinker (regardless of their level of inebriation at the time);

(2) Any person found to be drinking alcohol in the street;

(3) Any person who is drunk or appears to be drunk;

(4) Any person suspected of trying to buy alcohol for another person who is drunk or appears to be drunk;

(5) Any person unable to provide valid ID when requested by staff;

(6) Any person who is verbally or physically abusive towards staff or customers.

(7) To any person suspected of trying to buy alcohol for another person(s) who may be underage.

A notice advising customers of the refusals policy shall be on display.

Public safety

No specific risks have been identified under the Licensing Act 2003 (note – the licence holder is aware of the need to comply with other legislative requirements to ensure that the shop is safe)

Prevention of public nuisance

Staff shall be vigilant and monitor the area immediately outside the premises to check that persons do not congregate immediately outside.

A notice will be on display in the premises asking customers to leave the premises quietly and not to congregate outside the shop.

A notice will be on display asking customers not to drop any litter in the street.

Staff will monitor the area immediately outside the premises on a regular basis to check for, and properly dispose of, any litter.

Protection of children from harm

The Challenge 25 age verification policy shall be used at all times.

Challenge 25 posters shall be clearly on display to advise customers.

Any person who looks under 25 who tries to purchase alcohol will be asked to prove their age by producing an acceptable form of photographic ID such as a passport, photo driving licence, military ID and PASS accredited proof of age cards.

A notice(s) shall be displayed in the premises where they can be seen clearly to advise customers that it is unlawful for persons under 18 to purchase alcohol or for any persons to purchase alcohol on behalf of a person under 18 years of age.